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**CHILDREN AND FAMILIES SCRUTINY PANEL**  
**MINUTES OF THE MEETING HELD ON 2 FEBRUARY 2015**

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**Present:** Councillors Keogh, Lewzey, McEwing, Morrell, O'Neill, Dr Paffey and Painton

**Apologies:** Revd. J Williams

1. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

It was noted that following receipt of the temporary resignation of Councillor Tucker from the Panel, the Head of Legal and Democratic Services, acting under delegated powers, had appointed Councillor Lewzey to replace him for the purposes of this meeting.

2. **ELECTION OF CHAIR AND VICE-CHAIR**

**RESOLVED** that Councillor Keogh be elected as Chair and Councillor McEwing be elected as Vice-Chair for the remainder of the Municipal Year 2014/2015.

3. **PANEL TERMS OF REFERENCE**

The Panel noted the report of the Assistant Chief Executive setting out the terms of reference, as set out in Appendix 1 to the report.

4. **CHILDREN AND FAMILIES SERVICE - ANNUAL REPORT 2014**

The Panel considered the report of the Director, People, on the first Annual report detailing the priorities and service delivery vehicle for the City's Children and Families service provision.

The Interim Head of Children and Families, together with the Director, People gave a broad overview of the current issue and the plan for the future. Together with how the Service had been reorganised to ensure that there were the best possible outcomes.

**RESOLVED** that a programme would be developed for the Panel to target one area of the Annual report per meeting.

5. **FUTURE MEETING DATES**

The following dates were agreed for future meetings, which would all commence at 5.30pm:

30<sup>th</sup> April, 2015;  
25<sup>th</sup> June, 2015  
20<sup>th</sup> August, 2015;  
22<sup>nd</sup> October, 2015;  
17<sup>th</sup> December, 2015;  
18<sup>th</sup> February, 2016; and  
21<sup>st</sup> April, 2016